



## SENIOR MUNICIPAL LAW ENFORCEMENT OFFICER

Consider this unique career opportunity with The Town of Whitchurch-Stouffville, a beautiful urban and rural municipality in the GTA with a current population of 35,000 and growing!

### **The Position**

Reporting to the Town Clerk, the position is responsible for the effective and timely delivery of Municipal Law Enforcement services to the community in a customer oriented, professional manner. Overseeing three By-law Officers, you are responsible for ensuring compliance with Town By-laws and Provincial Legislation including by-laws relating to Zoning, Property Standards, Clean Yards, Noise, Water Restrictions, Fire, Fireworks, Hunting, Animal Control and Parking; in addition, you will administer the municipal Animal Control contract.

### **Qualifications**

The Preferred candidate will have the following qualifications:

- Graduate of a post-secondary program in law enforcement or a related field
- Successful completion of the Municipal Law Enforcement Officers' Association and Ontario Property Standards Association certification courses
- At least five years of progressive experience within a municipality involving municipal law enforcement
- Leadership skills
- Knowledge of Property Standards, Ontario Evidence Act, Provincial Offences Act, Municipal Act and other related Federal and Provincial Legislation
- Knowledge of courtroom procedures for prosecutions
- Exceptional interpersonal, public relations, customer service and communication skills; demonstrated ability to maintain high professional standards
- Strong demonstrated research and report writing skills, with ability to assess law enforcement issues and make recommendations
- Strong organizational, time management and record keeping skills, with attention to detail
- Good computer and record management skills
- Valid Class G driver's license and good driving record
- Hold or intention to acquire valid First aid and CPR certificates
- Ability to work a flexible work schedule and assist with special events and/or emergencies

The current salary range for this position is \$61,010-\$70,716 in addition to a competitive benefits package. We invite interested applicants to explore our Town and this exciting opportunity. Additional information about the municipality can be found at [www.townofws.com](http://www.townofws.com). Please forward your resume in confidence, identifying position applied for, by March 1, 2010 to:

Executive Assistant/HR Coordinator, Human Resources Services,  
Town of Whitchurch-Stouffville, 37 Sandiford Dr., 4<sup>th</sup> Floor  
Stouffville, Ontario, L4A 7X5 or **Fax** :( 905) 640-9259 or  
**Email:** [chris.paule@townofws.com](mailto:chris.paule@townofws.com)

*We thank all applicants who apply for this position, but advise that only those applicants selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25, as amended and will be used for purpose of candidate selection.*